



National Highways Logistics Management Limited (NHLML)

Open Roles & Positions

National Highways Logistics Management Limited (NHLML), is a 100% owned Company of NHAI, (Formerly known as Cochin Port Road Company Limited) formed under the guidance of the MoRT&H for the implementation of Multi-modal Logistics Parks (MMLPs), Port Connectivity Roads, Inter Modal Station, Ropeways, Wayside Amenities, OFC Laying and other associated projects on Pan India basis. NHLML is committed to facilitate efficient and sustainable logistics in India by leading identification, planning, financing, development and management of "allied highway" infrastructure projects ensuring environment and ecological balance, contributing to national prosperity.

NHLML is responsible for end-to-end development of Multimodal logistic parks, Port Connectivity Roads, Inter Modal Station, Ropeways, Wayside Amenities, OFC Laying etc. entrusted by NHAI from time to time, right from DPR preparation, land acquisition, project execution and O&M depending on the type of project. As a part of fulfilling its mandate, NHLML will be required to formulate and adopt an appropriate contracting and implementing strategy, in coordination with multiple stakeholders viz State Governments, Ministry of Railways, Port Trusts, etc. In addition, NHLML will also be responsible for formulating the optimal strategy for fund raising for implementing projects entrusted to the organization.

We are delighted to invite applications for appointment on Contract basis either on direct rolls, or on deputation - from officers under the Central Government or State Governments or Union Territories or Universities/ Research Institutions of Govt. or Public Sector Undertakings or Semi Government or Statutory or Autonomous Organizations and other Government Bodies or Retired Officials for the following positions:

Position Title	Department/Division	Location *	Nos
Assistant Vice President / Chief Manager	Health, Safety & Environment	New Delhi	01

* - Position will remain transferrable across India

Duly filled applications may be sent through email to hr.nhlml@nhai.org latest by **12.03.2024** till **05:00 PM** and addressed to:

Head - HR / Admin
National Highways Logistics Management Limited (NHLML)
#323, D-21 Corporate Park, Sector-21,
Dwarka, New Delhi-110077

Position Title	Department/Division	Location	Nos
Assistant Vice President / Chief Manager	Health, Safety & Environment	New Delhi	01

Roles & Responsibilities

- 01 Develop overall EHS strategy and annual plan for NHLML. Oversee environmental initiatives, such as waste management, pollution prevention, and sustainability efforts, to minimize the organization's environmental impact.
- 02 Conduct regular EHS audits and inspections to ensure compliance and prepare reports for management and regulatory authorities.
- 03 Manage the EHS budget, including identifying cost-effective solutions for EHS initiatives and equipment purchases.
- 04 Develop, implement, and maintain EHS policies, programs, and procedures to ensure compliance with local, state, and federal regulations, as well as industry standards
- 05 Build and oversee EHS requirements for contractors and vendors working on-site to ensure their compliance with safety regulations.
- 06 Ensure sustainable procurement for all materials and civil works requirement by identification and usage of low-impact, responsibly sourced products and materials, and ensure good supply chain management
- 07 Serve as the primary point of contact for government agencies, representing the company during EHS inspections and audits.
- 08 Develop and maintain safety programs, including emergency response plans, evacuation procedures, and safety drills.
- 09 Identify potential environmental, health, and safety hazards within the workplace and conduct risk assessments to evaluate and mitigate risks.
- 10 Maintain accurate and up-to-date records of EHS incidents, training sessions, inspections, and other relevant data.
- 11 Investigate accidents, incidents, and near misses, and implement corrective and preventive measures to prevent reoccurrence.
- 12 Develop and lead emergency response procedures, ensuring that employees are prepared to respond effectively to emergencies.
- 13 Provide EHS training and education to employees and management to increase awareness and understanding of EHS policies and procedures.
- 14 Stay abreast of industry trends, best practices, and changes in regulations to ensure the organization's EHS programs remain current and effective.
- 15 Continuously monitor EHS performance, analyze trends, and implement improvements to enhance the overall safety and environmental performance of the organization.

Qualifications & Experience

Essential Qualification and Experience Requirement

- Bachelor's degree (B.Tech / BE / BSc. Engg) in Engineering (04 year course) from an Institution recognized by AICTE/ NAAC or affiliated to an Indian / Global University or reputed or equivalent.
- Post-graduate diploma in Health, Safety & Environment (01/02 year course)
- Minimum 10 years of total professional experience of handling similar roles in infrastructure industry
- Maximum Age of 50 years (AVP) / 45 years (CM) as on 12.03.2024

Preferable Qualification and Experience Requirement

- Certification from NEBOSH
- Fully conversant with ISO / OH&S compliances in infra/construction projects

Remuneration Package:

- a) The position shall be at E-5 grade level (AVP) in the Basic pay scale range of Rs 80,000 - 2,20,000 / E-4 grade level (CM) in the basic pay scale range of Rs 70,000 - 2,00,000 as per IDA Pattern. Other emoluments include, DA, HRA, PRP, Other Allowances, Retirals and Group Medical Policy.

- b) Initial period of appointment shall be 03 years, which may be extended every year based on performance and mutual consent.

Application Process

Interested candidates may send their resume as per format enclosed along with a cover letter to hr.nhlml@nhai.org latest by 12.03.2024 till 05.00 PM. Please mark "**Application - AVP/Chief Manager - HSE**" in the subject line of the email.

Application Form

National Highways Logistics Management Limited



(PLEASE FILL IN CAPITAL LETTERS ONLY)

1. Application for the post of: _____

S. No.	Particulars	Details
1	Name of the Applicant	
2	Father's Name	
3	Gender	
4	Date of Birth (DD/MM/YYYY)	
5	Domicile (State)	
6	Nationality	
7	Aadhar No.	
8	Mailing Address	
9	Permanent Address	
10	Email ID:	
11	Mobile No.	
12	Member of Professional Services (if any)	
13	Publication (if any)	

2. Educational Qualification (Graduation and Onwards):

S. No.	Name of the Degree	Year of Passing	University/ Institute	Percentage of Marks	Class Division
1					
2					
3					
4					

(Enclose self-attested photocopy of relevant educational qualification and mark sheets)

3. Certification Course (if any):

S. No.	Name of the Course	Year of Passing	Institute	Percentage of Marks	Duration of Course
1					
2					
3					

4. Software Proficiency:

S. No.	Computer Field	Excellent	Good	Average	Not Covered
1	MS Word				
2	MS Excel				
3	MS Power Point				
4	Mention other, if any				

5. Work Experience (starting from Current Organisation in descending order)

Sl. No.	Organisation Name & Address	Designation	Reporting Manager's designation	Period of Service (From - To)	Nature of duties performed (in relevance of job applied for)	Reasons for Leaving Service
1.						
2.						
3.						

Sl. No.	Organisation Name & Address	Designation	Reporting Manager's designation	Period of Service (From - To)	Nature of duties performed (in relevance of job applied for)	Reasons for Leaving Service
4.						
5.						

Details of Other Employer (if any)

- (Enclose self-attested photocopy of relevant experience certificates)

6. Last drawn CTC/Basic with level (except PRP) _____

7. Declaration

I hereby certify that all statements made in this application are true, complete and correct to the best of my knowledge and belief and nothing material has been concealed therefrom. I understand that if at any time during the process of recruitment/selection/subsequent contract period in NHLML, it is found that any information/statement/data given in this application is false/incorrect/any material fact suppressed OR I do not satisfy the minimum eligibility criteria as stipulated in the advertisement for the post applied for, my candidature/appointment is liable to be cancelled/terminated forthwith without giving any notice or reasons thereof.

Place:

Date:

(Signature)

(Name)

Note: Kindly send your application along with relevant documents latest resume/ mark sheets/ experience certificates and current remuneration details at hr.nhlml@nhai.org with a subject line "Application for (Name of Position)" in the subject line of the email before last date 12.03.2024.